

**INNER EAST PLANNING SUB GROUP**  
**DATE/ TIME : 2<sup>nd</sup> April 2013; Civic Hall**  
**CHAIR: Cllr Asghar Khan**

**1.0 Present:** Councillor Asghar Khan (Cllr AK), Councillor Brian Selby (Cllr BS), Clare Wiggins (CW) (Area Support Team), Ian Mackay (Planning)), Andrew Crates (AC))

**Apologies:** Councillor Arif Hussain

ITEM DISCUSSED	ACTION
<p><b>2.0</b>     <u><b>Minutes and matters arising</b></u></p> <p>2.1     The minutes were agreed as a true record.</p> <p>2.2     In relation to item 2.2, clean energy, it was noted that a briefing had taken place before Easter and work would take place in partnership with Network Rail.</p> <p>2.3     In terms of significant developments, Seacroft hospital had been approved. In relation to Thorpe Park a new mixed use proposal had been submitted including retail. The Fearnville House application had been withdrawn. Further pre-application discussions were taking place to try and resolve the tree issues. The Fellmonger's Arms application had been approved.</p> <p>2.4     In relation to the Fire Station at Killingbeck, details of landscaping were being discussed with Parks &amp; Countryside. Section 106 funding for greenspace was also being discussed. The decision was being delegated to officers to discuss with ward Members. It was agreed that the Area Committee should keep the sub group updated.</p>	<p align="right"><b>Area Support</b></p>
<p><b>3.0</b>     <u><b>Future agendas</b></u></p>	
<p>3.1     It was agreed that the next meeting should include an update on the land in front of Lincoln Green health centre as this is currently an eyesore. The Area Committee had stated that they would look into this. Area Support to check with Locality Team.</p>	<p align="right"><b>Area Support</b></p>
<p>3.2     York Road library is a further site that needs attention. The Conservation Team are looking at this. AC to investigate.</p>	<p align="right"><b>AC</b></p>

3.3	Business planning particularly may also be a useful item for a future meeting e.g. Roundhay Road / Harehills Lane. Councillors stated that they are keen to encourage opportunities for business start-ups. It may be useful for Employment & Skills officers to attend for that item (not the next meeting). Initially, it was agreed that AC would bring back some information on the policy position.	AC
4.0	<b><u>Neighbourhood Development Plans (Ian Mackay)</u></b>	
4.1	IM explained that the decision to undertake a neighbourhood plan must come from the community. The Area Committee can decide to support the process and help with capacity building to try and engage with those who would not normally get involved. Members voiced concerns that small but articulate groups tend to get their voices heard. There is a need to make sure the process is representative.	
4.2	Neighbourhood Plans are split into two sections – 1) planning 2) other issues. The inspector can only look at the former. Neighbourhood Plans must be in conformity with the planning framework, equality issues etc. Once adopted, a neighbourhood plan becomes a statutory document and Plans Panel must take it into account.	
4.3	Within non-parished areas, a decision on an appropriate boundary should come from the local community. It may then be appropriate to arrange a workshop to agree what issues the neighbourhood plan should focus on / why is there a need for one? A good example is Aireborough and Yeadon. Some discussion has taken place around this plan and whether this should include Rawdon in order to reflect strategic issues such as Leeds Bradford airport and the A65 corridor.	
4.4	Site allocations consultation will take place in June / July. This process is likely to kick start some neighbourhood planning. It may also mean that some groups do not start the neighbourhood planning process as they may get what they want through the site allocations process.	
4.5	Within East Leeds, there are significant areas of brownfield land and there is a need to balance the development of these areas with a vision for the local community.	
4.6	The next steps for neighbourhood planning are: <ul style="list-style-type: none"> <li>• Agree boundaries and submit</li> <li>• Apply for designation - through ward Members and Area Committee chair, request report from IM asking for endorsement</li> <li>• Signed off by Chief Planning Officer</li> <li>• Designation of Area Forum – minimum of 21 members who live or work in the area, must be set up with the express purpose of neighbourhood planning</li> <li>• Membership must be open and should include organisations such as HCA, NHS etc</li> <li>• Community Leadership Teams (CLTs) could be a starting point but they have wider business issues. A neighbourhood planning forum could be set up as a working group under the umbrella of the CLT</li> </ul>	
4.7	Councillors queried who actually makes the decisions in relation to neighbourhood planning.	

4.8	IM referred to the alternative Neighbourhood Framework approach e.g. Belle Isle and Middleton. Although this does not form a statutory plan, it is advisory.	
4.9	It may be useful to have a discussion with ward Members and the Area Committee to see if they would be happy with a Neighbourhood Framework rather than a Neighbourhood Plan. Cllr Blake has been involved in discussions with Mark Mills regarding Middleton.	<b>Area Support / Area Committee</b>
4.10	It may also be useful to seek feedback from Inner West Area Committee who are looking at developing a neighbourhood plan for New Wortley as well as South area who are looking at Crossgates.	<b>Area Support</b>
4.11	It may be useful to run a workshop / SWOT analysis to assess whether there is an interest for neighbourhood planning.	
4.12	Cllr Khan would like neighbourhood planning on the Burmantofts CLT agenda. Clarification is required on the demand for neighbourhood planning in this area.	<b>S May</b>
<b>5.0</b>	<b><u>Any other business</u></b>	
5.1	No other business raised.	
<b>6.00</b>	<b>TIME AND DATE OF NEXT MEETING</b>	